



# Early Literacy Academy

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## CHILDCARE CENTER

June 16, 2020

Dear ELA Family,

This year has been so full of unexpected challenges. Everyone expected 2020 to be the year of vision, but it has truly shown us some things we were not anticipating. It has opened our eyes to the overlooked population of essential workers needed to keep this country running. It has reminded us to slow down and take our time to appreciate family, friends, loved ones and strangers. It has uncovered some of the ills of our society and demanded we take action because when one of us suffers, if we do not take action – whether it's against illness or injustice - we all suffer. Luckily, we have reached the halfway point and this year is on its way out. Let us be thankful for the lessons learned and stay the course for the path has been made abundantly clear.

During the pandemic, we remained open to essential employees and on June 8, 2020, we reopened to the general public. While closed, we provided daily Zoom lessons and curriculum activity bags to our little ones who were at home. With the assistance of the families who were able to support us financially, we were able to provide full salary and health benefits for EVERY member of our ELA Team. Please visit the Parent Resources section of our website under the Service tab for a video message, closure update, and FAQs from our Parent Zoom meeting. This will provide you with information regarding the changes we have implemented to ensure the safety of your children as well as our team.

For families who have withdrawn from our program, we will begin the reenrollment process August 1, 2020. Please know that I would love to accept everyone back into our program right away, however we already had an extensive Enrollment List of families waiting to start as well as families who financially supported us throughout the pandemic. We have determined the following method offers the fairest re-entry process. There are two options:

1. Contact us via email beginning August 1, 2020 indicating your desire to re-enter the program. At that time, we will determine a start date for your little one based on our current enrollment as well as your level of financial support during the shutdown.

**OR**

2. In order to be considered for immediate enrollment, you would have to pay tuition for the weeks you were withdrawn. The discounted rate will apply for the same weeks it was applied for other families. No late fees will be charged.

We sincerely appreciate your patience, flexibility and understanding while we navigate these uncharted waters together.

Sincerely,

A handwritten signature in black ink that reads 'LaToya Monroe'.

LaToya Monroe  
Owner/Director